



THE JOE K. FORENSIC PSYCHIATRY RESEARCH AWARD GUIDELINES

DESCRIPTION

The Joe K. Forensic Psychiatry Research Award is intended to provide researchers with seed funding to support research projects devoted to the advancement of the study of all aspects related to forensic mental health. These funds will support new researchers to establish a strong research program, thereby increasing the new researcher's competitiveness for external funding.

GOVERNANCE

This funding opportunity will comply with The Research Institute of St. Joe's Hamilton Joe K. Forensic Psychiatry Research Award Guidelines and the **015 – RSJ-H Research Institute Award Program Policy**.

PROCESS

The Joe K. Forensic Psychiatry Research Award competition consists of a single application process for eligible independent researchers. The deadline to apply is by 11:59 pm on April 30th. All applicants will be notified of the application results in July.

FUNDING

The value of the award is \$10,000 and funding would generally start in September. There will be no option for automatic renewal of a Joe K. Forensic Psychiatry Research Award, however previously successful researchers are able to apply to future competitions. Approval from the Hamilton Integrated Research Ethics Board (HiREB) is required before funding is released.

PROJECT PROPOSAL

The research project must conform to the following requirements:

1. The timeline for the project's completion must be clearly stipulated, and must start in the fiscal year of the award competition.
2. Must include a budget of how the funds will be allocated.

APPLICANT ELIGIBILITY

1. Applicants must be affiliated with The Research Institute of St. Joe's Hamilton in an appropriate category (refer to the research institute **002-RSJ-H Research Affiliation with Research St. Joseph's – Hamilton policy**); in good standing.

2. Available to researchers (as defined below) who are principally located at one of the St. Joseph's Healthcare campuses.
3. At the time of application, applicants must meet all the following eligibility criteria:
Have obtained a full-time professional or PhD degree (MD, DVM, etc.)

PREPARATION OF APPLICATION

Please go to the Research Institute of St. Joe's Hamilton [website](#) to access the application. The Research Institute of St. Joe's will **NOT** accept paper-based applications.

Applicants must submit their application no later than 11:59pm EST on April 30.

Late or incomplete submissions will not be accepted under any circumstance.

REVIEW PROCESS

Applications will be reviewed by the Committee struck by the Lead of the Forensic Psychiatry Program ("Committee"), the composition of which will be at the discretion of the Lead of the Forensic Psychiatry Program. A peer review of the application will be conducted by the Committee.

The review criteria for the Application include:

- Applicants' Curriculum Vitae
- Publication activity
- Other research activity i.e. abstracts, patents
- Originality
- Background preparation
- Research Project – Design, Feasibility, Impact
- Research resources
- Impact to patient or healthcare
- Knowledge Translation Plan

NOTIFICATION of AWARDS

The following conditions will be observed when notifying candidates on the status of their application:

- The recommendations of the Committee will be forwarded to the Lead of the Forensic Psychiatry Program who is the final authority for approval
- The deliberations of the Committee are confidential.
- All awardee(s) will be required to sign a terms and conditions agreement prior to receipt of funding. All applicants will be notified of the results of their application in July

REPORTING REQUIREMENTS

A final completion report will be due to The Research Institute of St. Joe's Hamilton within 1 year of the receipt of funding or upon completion of the research project. The Award Recipient will receive a reminder via email from the Award Program Coordinator with instructions for completing the required report. The Award Recipient will disseminate new knowledge gained from research findings through a formal presentation to team members within the Forensic Psychiatry Program.